



TENANTS

Welcome to Tiburon Estates

The Tiburon Estates HOA – also known as the Master Association, is responsible for the approval of all Transponders. These are issued by the Pelican Marsh Community Development District - known as the CDD. This allows Tenants who wish to purchase a transponder to pass through the resident lane of the Gate on Tiburon Blvd East,.

How to obtain a Transponder: Tenants:

1. When your completed lease application is approved by the association you are renting in, they will give you a gate form to fill out should you wish to purchase a transponder for the duration of your stay. Complete the Gate form application and return to them. They will forward to us along with a copy of the lease approval
2. Once received we approve and send to the CDD who will update their records.
3. You can make an appointment with Pelican Marsh CDD by calling 239-592-5181 ext 1
4. **You must take your registration and driver's license**
5. Transponders for **RENTAL Vehicles** – These will **ONLY** be issued for the duration of the rental (or lease term if less) and your name **MUST** appear on the rental paperwork.
6. For **LEASED** vehicles – Transponders will **ONLY** be issued if the leased vehicle is either in your name, or in the case of a Company car – the lease **must** show you as the named driver – please bring a copy of the lease to avoid delay.
7. **NO COMMERCIAL VEHICLES at all can be issued with a Transponder**
8. There is a fee for the transponder – ranging from \$50 - \$125 depending on type of vehicle. **Payment will ONLY be taken by cash or check.**
9. After you receive your transponder you need to go to the gatehouse to have it entered in their computer before it will work on main gate. The gatehouse staff will do their best to accommodate all requests subject to very busy periods.
10. Additionally, If you are staying in Serafina or Escada please contact your Property Manager and give your transponder number to them to be added to those gates. (Escada – Kathleen Dammert – 239-823-3550 and Serafina – Kris Russo – 239-593-6246)